



## **Request for Proposal (RFP) #2021-EDA-01**

### **Request for Proposal #2021-EDA-01 Rosebud Economic Development Corporation (REDCO)**

**Project Title:** “REDCO Economic Recovery and Resiliency Plan”

**Introduction:** Rosebud Economic Development Corporation (REDCO) a Tribally-chartered economic development arm of the Rosebud Sioux Tribe, is seeking Proposals from experienced firms (Consultant) to develop a Agricultural Economic Recovery and Resiliency Plan for use on the Rosebud Indian Reservation (RIR). The Rosebud Sioux Tribe (RST) is located within the contiguous boundaries of Todd County, SD and on federally-held trust lands located in Mellette, Tripp, Gregory, & Lyman counties in southcentral South Dakota (see RST Comprehensive Economic Development Strategy (CEDS) Plan attached).

REDCO has received an Economic Development Administration (EDA) Award from the US Department of Commerce to support this Plan.

#### **Background:**

- According to the Rosebud Sioux Tribe (RST) Enrollment Office, there are 30,203 RST members residing on, or near, the Original Rosebud Indian Reservation.
- Type 1 & Type 2 Diabetes effects over half of the RST population.
- The Rosebud Economic Development Corporation (REDCO) is seeking Request for Proposals (RFP) for both short-term and long-term economic development planning and coordination to develop a Disaster Recovery and Resiliency Economic Development Plan, focused on COVID-19 Global Pandemic recovery and resiliency, consistent with the approved Comprehensive Economic Development Strategy (CEDS) maintained by RST.
- Investing in a strong tribal food and agricultural economy must be an essential strategy for developing an overall resilient tribal economy that can withstand crisis situations and will simultaneously meet the essential needs of RST members.

#### **Scope of Work:**

- 1) Develop an addendum to the RST Comprehensive Economic Development Strategy (CEDS) that will be a disaster recovery and resiliency economic development plan, focused on the COVID-19 Global Pandemic recovery and resiliency. The addendum to the CEDS will include an analysis

and strategic recommendations surrounding strengthening the tribal food and agricultural economy.

- 2) Determine the number of calories needed for an average RST person from edible crops, & animal protein.
- 3) Make recommendations based on the United States Department of Agriculture & other applicable federally-recommended dietary needs for both Type 1 & Type 2 Diabetics, the specific agricultural edible crops & specific animal proteins that could be produced & harvested on RST lands, needed to feed the RST population for up to 5-years.
- 4) Determine what acres of all RST lands (tribal trust, allotted, agency land, etc) could be used for both edible crops & animal (cattle, bison, etc) agricultural production.
- 5) Make recommendations based on this analysis the possible agricultural product mix of crops & animals that can be produced & harvested each year up to a 5-year period, for RST member consumption for each of those years.
- 6) Calculate the amount of financial capital & human capital needed to start the recommended agricultural output.
- 7) Calculate profits over a 5-year period from all proposed potential agricultural operations.
- 8) In addition to annual consumption calculations, calculate the amount of agricultural production needed to safely store on the Rosebud Indian Reservation one (1) to five (5) years of harvested edible crops & animal stock ready-to-eat.
- 9) Identify all RST lands not conducive for edible crops, or, animal consumption.
- 10) Identify key areas for additional research and development.
- 11) Coordinate the recommendations of this Plan, where applicable, with the local food-related small businesses of Rosebud Sioux Tribe (RST) and research the effects of COVID-19 upon the local food supply of those businesses, and to identify how to overcome these challenges.

### **Eligible Costs**

REDCO will compensate the selected Consultant for the reasonable, appropriate, and documented expenses that are incurred. Consultant time associated with the following activities are generally eligible project costs for payment:

- Project Communication with REDCO and its representatives
- Data Collection & Analysis
- Report Generation
- Report Drafting

In addition, the following are eligible project costs, subject to the following conditions:

- Airfare, lodging, vehicle rental, and fuel costs - to be reimbursed based upon submission of receipts
- Lodging, and meals & incidentals (per diem) will be reimbursed according to the Standard GSA rates for South Dakota.

### **Ineligible Costs**

Consultant labor or materials costs associated with preparing a Proposal response to this RFP:

- Contracted negotiation fees
- Indirect costs and overhead as defined by the Federal Acquisition Regulation (FAR)
- Purchase of equipment that is used to develop the feasibility studies or economic development plans, such as computers, vehicles, field gear, etc. (however, the leasing of this type of

equipment for the purpose of developing feasibility studies or economic development plans is allowed)

- Legal fees
- Application fees associated with permitting
- Training
- Any other activities not authorized by the Tribal resolution or the award letter to REDCO.

### **Submittal Requirements**

Proposals to REDCO must include the following items:

1. **Cover Letter.** In a short (one or two page) cover letter, provide a statement of interest in the work and a summary of your Proposal. The Letter should display a clear understanding of the project, familiarity with the culture of the Lakota people and the Rosebud Sioux Tribe, and explain why the Consultant should be considered for selection, focused on its experience conducting economic feasibility studies for Agricultural Recovery and Resilience Plans. At a minimum, include the following:

- a. Name of Firm
- b. Address of Firm
- c. Phone Number and Email Address of Key Contact Person
- d. South Dakota License(s) # for primary project contact(s)
- e. Rosebud Sioux Tribe business license
- f. Type of Organization - Individual, or sole proprietorship, partnership or corporation.

### **2. Organization Capabilities**

- a. Relevant Past Projects and Experience with conducting feasibility studies for **Agricultural Recovery and Resilience Plan** projects, and those involving Tribal Nations.

3. **Project Team Members** , including identification and qualifications of project principals and other team members.

4. **Technical Expertise** with carrying out feasibility studies for Agricultural Recovery and Resilience projects, including but not limited to project management capabilities including the completion of projects on time and on budget. REDCO's objective is to understand the Project Team's ability to **develop actionable information for REDCO to use in Agricultural Recovery and Resilience Plan development implementation.**

5. **A Project Budget** with a cost breakdown showing line-item project costs, including fixed fees.

6. **References** from past clients for which the Consultant has completed an Agricultural Recovery and Resilience Plan for an economic or commercial development project, in particular those associated with one or more Tribal Nations.

### **Deliverables**

The below deliverables are required of the selected Consultant:

#### **Interim deliverables:**

- **Invoice and Supporting Documentation** - An invoice containing a schedule of approved

expenses incurred by contractor and a description of the services performed by contractor during the previous month, as well as copies of any receipts or other supporting documentation, as appropriate.

- **Monthly Activity Narrative Report** - A monthly activity narrative report that summarizes completed tasks and progress made on scope of work. A bulleted list of tasks completed in the form of an email from the Project Team's principal is acceptable.

- **Interim summaries of findings.**

#### **Final deliverables:**

- 1) Develop an addendum to the RST Comprehensive Economic Development Strategy (CEDS) that will be a disaster recovery and resiliency economic development plan, focused on the COVID-19 Global Pandemic recovery and resiliency. The addendum to the CEDS will include an analysis and strategic recommendations surrounding strengthening the tribal food and agricultural economy.
- 2) Determine the number of calories needed for an average RST person from edible crops, & animal protein.
- 3) Make recommendations based on the United States Department of Agriculture & other applicable federally-recommended dietary needs for both Type 1 & Type 2 Diabetics, the specific agricultural edible crops & specific animal proteins that could be produced & harvested on RST lands, needed to feed the RST population for up to 5-years.
- 4) Determine what acres of all RST lands (tribal trust, allotted, agency land, etc) could be used for both edible crops & animal (cattle, bison, etc) agricultural production.
- 5) Make recommendations based on this analysis the possible agricultural product mix of crops & animals that can be produced & harvested each year up to a 5-year period, for RST member consumption for each of those years.
- 6) Calculate the amount of financial capital & human capital needed to start the recommended agricultural output.
- 7) Calculate profits over a 5-year period from all proposed potential agricultural operations.
- 8) In addition to annual consumption calculations, calculate the amount of agricultural production needed to safely store on the Rosebud Indian Reservation one (1) to five (5) years of harvested edible crops & animal stock ready-to-eat.
- 9) Identify all RST lands not conducive for edible crops, or, animal consumption.
- 10) Identify key areas for additional research and development.
- 11) Coordinate the recommendations of this Plan, where applicable, with the local food-related small businesses of Rosebud Sioux Tribe (RST) and research the effects of COVID-19 upon the local food supply of those businesses, and to identify how to overcome these challenges.

#### **Work Schedule\Timeline**

RFP Deadline for submission is December 31, 2021.

Selection of Consultant, or, Firm is January 07, 2022.

Start Date of Award to selected Consultant, or, Firm is January 12, 2022.

Project Deliverables & Final Report must be completed by April 29, 2022.

#### **Factors for Evaluation and Basis of Selection**

Consultants who respond to this RFP may include universities and colleges, private consulting firms,

non-academic/non-profit entities, or others.

Threshold Requirements For Evaluation:

- No Suspension/Debarment via SAM.gov - Applicants and Project principals will be reviewed against the List of Parties Excluded from Federal Procurement and Nonprocurement Programs published by the U.S. General Services Administration.

Scored Factors For Evaluation:

- 25% of points to Price or Budget (line item cost categories)
- 70% of points to Technical Factors, including
  - 20% Organization Experience - e.g. prior capabilities, experience and successes in implementing Agricultural Recovery and Resiliency Plans, especially for Native American tribes. Should reflect demonstrated professional ability.
  - 20% Project Team - Firm's team and personnel qualifications and experience. Has one or more Team members who are either Native American and/or have deep understanding and connections to Native American communities. Sensitivity to Native American culture and life on Indian Reservations, especially those of Lakota/Dakota origin.
  - 30% Understanding how to implement scope of work using clear procedures and timeframes. Availability and commitment of the proposed team, including key personnel identified for the project.
  - 5% of points to Indian Preference (if 51% of firm is owned by a federally recognized tribe or Tribal member, see more details below under "TECRO Requirements")

**Contact & Submittal Instructions**

Three (3) printed hard copies and an electronic PDF copy of the Proposals must be sent no later than (3:00 PM CST) December 31, 2021. No late or faxed submittals will be accepted. Hard copies of submittals shall be bound or in binders in a sealed envelope clearly marked (**Subject: "REDCO Economic Recovery and Resiliency Plan"**) on the front of the envelope.

The submission of the hard copies and the electronic PDF of the Submittals of Qualifications shall be sealed and sent to:

Michael LaPointe  
27565 Research Park Drive / P.O. 236  
Mission, SD 57555  
Phone: 605.856.8400  
Michael.Lapointe@sicangucorp.com

**TECRO Requirements**

Per the Rosebud Sioux Tribe's TECRO Ordinance No. 86-03, Indian Preference will be adhered to in the selection process. Applicants must submit evidence of eligibility for Indian Preference by the Submittal Date shown above.

REDCO intends to give preference to Native American / American Indian (herein "Indian") sole proprietor Indians, Indian organizations and Indian-owned economic enterprises to the greatest extent feasible as part of this selection process. Indian Ownership of a firm or business enterprise is defined to mean that at least 51% of the ownership of the company or corporation is owned by American Indian.

To qualify as Indian one must be an enrolled member of a Federally Recognized Indian Tribe. To be considered under Indian Preference criteria, please consult with the Rosebud Sioux Tribe's TECRO Office that can be contacted at (605)747-2322 Monday-through Friday between 8 AM - 5 PM CDT about submittal requirements.

### **Other Requirements**

If selected, the Consultant must receive a Tribal Business License from the RST Department of Revenue to negotiate contracts with REDCO.